



**KENORA URBAN TRAILS COMMITTEE**  
**Meeting Minutes**  
**Tuesday, January 6, 2015**  
**8:00 a.m. – Operations Board Room**

**ATTENDANCE**

Judy Underwood, Barb Manson, Sharon Smith, Bob, Heather Gushulak, Dave Schwartz, Diane Pelletier, Steve Mastromatteo, Ren Amell, Penny Beal

**REGRETS:** Bob Bernie, Barry Corbett, Heather Gropp

**CALL TO ORDER – 8:03 a.m.**

**DECLARATION OF PECUNIARY INTEREST – None declared**

**SPECIAL GUEST**

John Nabb, Facilities Coordinator was introduced to the Committee and will take over as the Trails as the resource person from the City of Kenora as of Feb. 3, 2015.

**ADOPTION OF MINUTES**

Moved by Dave Schwartz and seconded by Diane Pelletier that the Nov. 4, 2014 Minutes be adopted as printed. CARRIED

**ADMINISTRATION:**

Committee Applications

- Penny Beal submitted her application to the City but had missed the deadline. Steve Mastromatteo, Ren Amell and Bob Bernie to submit their applications as soon as possible. This will fulfill the requirement for the members at large. Barb to approach Scott Green to see if he would interested in being the Trail Captain for the Rat Portage Trail.

Engineer Department – 2015 Road Work

- Dave Schwartz has not heard from the Engineering Dept. on road work for 2015 as of yet. Dave stated hard to get information from Engineering Department. The bicycle route risk liability concerns on Second Street were not addressed. Judy Underwood has concerns that it is hard to operationalize this and other objectives, hoping the Organizational Review addresses these concerns. Sharon Smith made the observation that this should be part of performance management. John Nabb to follow up with Engineering.

## Kenora Urban Recreational Trails Committee - Terms of Reference

- The revised Terms of Reference to be presented to Council at the January 2015 meeting.

## Budget

- Capital Budget deliberations will start tomorrow, January 7<sup>th</sup> and Operational Budget deliberations will start in a couple of weeks.

## Volunteer Hours

- Penny collected volunteer hours and is to prepare year-end report for February meeting.

## Five Year Plan

- Five Year Plan was reviewed with revisions made, to be reviewed and passed at next meeting.

## **TRAIL DEVELOPMENT/MAINTENANCE:**

### Trans Canada Trail

- Deferred to next meeting.

### Mink Bay Trail

- New feeder trail - Committee to walk in the spring, complete risk assessment and designate it

## THE GREAT LAKE OF THE WOODS TRAIL:

- The route was plotted on the map. The Trails Committee to walk the route in the spring to confirm that this will be the route. The Committee decided that The Great Lake of the Woods Trail would be the connecting link to the other trails between Keewatin and Kenora – Phase I. This trail's name will become The Great Lake of the Woods Trail System.

## **SIGNAGE:**

### Historical Signs

- Rabbit Lake Historical signs (2) are done and to be installed in the spring.

## **OTHER BUSINESS:**

### Canada Games – 2017 – Rowing - Rabbit Lake

- Megan Derouard & Colleen Neil (designate) will be the City contacts for the Canada Games in 2017. The Trails Committee will be the contact for the expansion of the Rabbit Lake Trail.

### Mink Bay Trail – Dennis Balchin

- Dennis apologized for missing the meeting and will be attending the February meeting.

## **NEW BUSINESS:**

### Tunnel Island

- Barb to contact Jennifer Findlay to attend next meeting with an update

N.W. Health Unit – Panel on Health Initiative

- Judy to send link to Barb to send to Committee regarding the Panel on Health Initiative – Healthy Community – panel discussion – Public Health Priorities – community engagement

**NEXT MEETING:**

**Tuesday, February 3, 2015 – Operations Boardroom**

MEETING CLOSED – 9:20 a.m.

**DUTY ROSTER:**

<b>Committee Member</b>	<b>Duty</b>	<b>Deadline Date</b>
Steve Mastromatteo Ren Amell Bob Bernie	Submit application for Committee	Jan. 2015
Sharon Smith	Railway Street/Norman Drive – Pedestrians/Bicycle Route – bring up during budget deliberations	Jan. 2015
Barb Manson	To ask Jennifer to attend next Trail Meeting to give update on Tunnel Island	Feb. 2015
Committee	Review of Five Year Plan	Feb. 2015
Penny Beal	Year End Report – Volunteer Hours	Feb. 2015
Barb Manson	Approach Scott Green – Rat Portage Trail Captain	Feb. 2015
Bob Bernie	Contact Path of the Paddle for confirmation on access point for sign and questions on proposed new Trans Canada Trail route	Feb. 2015
John Nabb	Approach Engineering RE: 2015 Road Projects	Feb. 2015
Committee	Great Lake of the Woods Trail – spring walk about	May, 2015
Bob Bernie/John Nabb	-review north east exit routes for Beaver Brae Trail -develop signage for this trail -chips on trail in the spring -GPS Trial (Bob)	May. 2015 May, 2015 May, 2015
John Nabb	Install Historical Signs Rabbit Lake Trail (2)	Spring, 2015